

APPLY FOR ACCOUNT

Thank you for your interest in establishing an account with C.B. Distributing. In order to protect our wholesale dealer pricing we will require you to establish that you operate a valid business engaged in retailing products we distribute. New accounts will be required to complete our application documents and submit verification they operate a legitimate business. Please attach valid copies of the documents listed below to the credit application.

***A copy of State issued Resale Permit (Exempt AK, DE, MT, NH & OR)
State copy of Assumed Business Name or
A copy of a state issued Business License or
A copy of Secretary of State Business Registry***

We have included copies of our New Account Information Form, Dealer Application and Visa/Mastercard Authorization Forms in this packet. E-Commerce Dealers residing in the **United States** requesting a drop ship account must complete the Internet Fulfillment agreement.

Please return completed documents to:

*CB Distributing
Attn: Credit Department
3075 Kathryn Avenue NE
Albany, OR 97321
Credit@cbdistributing.com*

To avoid delays in processing your application, please make sure you include the following documents:

- Document For Establishing Business Identity
- New Account Information Sheet
- Dealer Application
- Completed Resale Certificate *(Exempt AK, DE, MT, NH & OR)*
- Internet Fulfillment Agreement (E-Commerce Drop Shipper Accounts)
- Visa/Mastercard Authorization Form (If applicable)

*****WE DO NOT ACCEPT AMEX, DISCOVER OR FOREIGN CARDS*****

CBDistributing

ACCOUNT INFORMATION SHEET

Date: _____

Business Name: _____ Contact: _____

E-Mail Address: _____ Phone # () _____

To enable us to serve your account with superior service, please answer the following questions:

How did you hear about us? _____

Are you currently receiving our flyers ? Yes No

Does your business reside within the Continental US? Alaska/Hawaii? Outside US?

Do you operate your store in a residential or business location?

What are your business hours: From _____ (am__ pm__) To _____ (am__ pm__)

Closed on: _____

What type of business do you operate? (Check all that apply)

Storefront - Retail establishment

Catalog Sales

E-Commerce - Virtual Store List Website : _____

E-Bay Seller- List E-Bay seller name: _____

Mobile Installation & Repair

RV Manufacturing, Sales or Repair

Truck Manufacturing, Sales or Repair

Other: (Please Specify) _____

What Types of products are you interested in purchasing? (Check all that apply)

CB & 10 Meter Products

Power Supplies/Inverters

FRS & GMRS Products

Car Audio Products

Scanners

12 Volt Accessories

Radar Detectors

Marine Products

Business Radio Products

Antennas, Mounts & Accessories

Action Cams - Motorcycle Products

Tools

Assigned Sales Agent: _____ Account # _____ **Office Use Only**

Territory: _____ Date Account Opened: _____ Terms: _____

CB Distributing

3075 Kathryn Avenue NE
Albany, OR 97321
(541) 926-1027
(541) 812-2351 Fax (Credit Dept.)

E-COMMERCE DEALER APPLICATION

DATE: _____

LEGAL NAME OF BUSINESS: _____

DBA: _____ PHONE # () _____

OWNERS NAME: _____ FAX # () _____

BILLING ADDRESS: _____
CITY STATE ZIP

SHIPPING ADDRESS: _____
CITY STATE ZIP

E-MAIL ADDRESS: _____

TYPE OF BUSINESS: Sole Proprietorship Partnership Corporation Other _____
SPECIFY

YEARS IN BUSINESS: _____ *Must be in business for 3+ years to apply for open account & agree to complete a personal guarantee of payment.

TERMS REQUESTED: Credit Card Net 30 Net 10th On Receipt

ANTICIPATED MONTHLY VOLUME: \$ _____ (Credit Line Requested)

****ACCOUNTS APPLYING FOR CREDIT CARD TERMS SKIP TO PAGE 2****

TRADE REFERENCES

(Please list primary suppliers you have credit history with, similar to credit line requested)

Name: _____

Name: _____

Address: _____

Address: _____

PHONE # () _____

PHONE # () _____

FAX # () _____

FAX # () _____

Name: _____

Name: _____

Address: _____

Address: _____

PHONE # () _____

PHONE # () _____

FAX # () _____

FAX # () _____

BANKING INFORMATION:

Bank: _____

Bank: _____

Address: _____

Address: _____

PHONE # () _____

PHONE # () _____

Account # _____

Account # _____

E-COMMERCE DEALER AGREEMENT

CB Distributing supplies wholesale products to Retail establishments, E-commerce & Catalog businesses who engage in re-selling merchandise. We do not offer drop shipping to Dealer's residing outside of the United States. In order to protect our dealers and pricing, new accounts will be required to submit a valid resale permit and business license. All accounts will be required to submit a completed dealer application and applicable credit forms. No product pricing will be furnished until we receive required documentation. CB Distributing will provide a shipping and routing notification fulfillment service to E-commerce Dealers upon acceptance of the terms and conditions set forth below:

TERMS OF SALE:

Dealer must have an established Term or Credit Card account to participate. Dealer may submit no more than two (2) Visa or Mastercards to be used for processing orders and must have completed authorization form(s) on file prior to placing an order. We have strict procedures in place to safeguard credit card information. For security purposes, no Visa or Mastercard numbers will be accepted over the phone by our credit department or sales staff. Dealers who have more than one credit card on file must designate which Visa or Mastercard is to be used by indicating the last four numbers (only) of the designated card when placing an order. Orders will not be shipped if the Visa or Mastercard on file is denied by the processing center. We will notify you immediately if this occurs. Accounts with Visa or Mastercards that continue to be denied will be subject to revocation of drop shipping privileges. Term accounts that become past due will be immediately placed on credit hold and orders will not be processed until the account is brought into a current standing. Any account that becomes delinquent will be immediately subject to a credit review. Invoice(s) will be mailed (or e-mailed) to you the next business day for your records. Credit card receipts will be e-mailed upon completion of transaction from our secure gateway.

Products and pricing in the electronics industry constantly changes. Product pricing is confidential. Prices listed on our website, flyers or any printed media do not include freight and are subject to change without notice. To protect our electronic retailers, e-commerce accounts agree to sell and market products in professional and profitable manner. Some products have MAP (minimum advertised price) pricing that all dealers must adhere to. Any dealer advertising products below MAP pricing will be notified and shipments will be withheld until compliance is achieved. Accounts with no activity within a 12 month period will become in-active. We will not accept calls from your customers or provide customer service support. Dealer is responsible for handling their own customer service. Consumers should contact Dealer or respective manufacturer for installation, operation and technical support as indicated in the owner's manual. Term accounts authorize legal title to merchandise purchased from CB Distributing as security for payment on account. Term accounts agree to pay all costs of collection and/or litigation plus reasonable attorney fees. By signing this agreement you agree to any/all litigation to be held in Albany, County of Linn, as governed by the State of Oregon.

ORDERS:

Most orders placed by 3:00 PM Pacific Standard Time are shipped the same day. The method to place a drop shipment order is by website entry, e-mail or fax. A hard copy will allow us to verify and confirm the routing information on the order and eliminate costly errors. CB Distributing will not be liable for any revenue lost due to routing errors or transportation delays for any reason. We will double check packages for accuracy prior to shipping to ensure routing and contents are as ordered. Additional fees charged by freight carriers to re-route packages due to improper address information submitted to us will be charged back to the dealer. In the event of a loss due to theft, fraud or any other circumstance that may arise between the dealer and the consumer the dealer agrees to reimburse CB Distributing in full for merchandise and transportation costs. Dealer name and address information will be printed as sender on the shipping label so your customer will recognize who they are receiving the package from. In the event of a non-deliverable order, USPS will re-route product to return address on shipping label. Dealer agrees to reimburse CB Distributing for any fee's charged to re-route package(s). Each order will be assessed a \$4.00 processing fee and nominal handling charge for packaging materials. Freight will be calculated at residential rates and will be insured against loss and damage. International shipments require extensive research to determine if product can be shipped into a country. Each country has stringent rules and regulations outlining product dimensions and what type of goods can be accepted through Customs. Dealer is responsible for researching Custom requirements on products they wish to ship to international destinations. To fill international orders Dealer will be required to provide CB Distributing with appropriate shipping method and a copy of their customer's invoice including phone number. We will provide order fulfillment and ship goods as specified on your order. There is an additional \$5.00 handling fee to process international shipments to prepare Custom documents. Dealer will be responsible for loss of any merchandise confiscated or not cleared by Custom's. Duty and Custom fees for international shipments will be the responsibility of the dealer and consumer. CB Distributing will not be responsible for any duty, custom fees, out-bound shipping costs or return in-bound freight charges for fraudulent orders, orders not cleared through Customs or cancelled by your customer or any other circumstance that may arise between the dealer and consumer. CB Distributing will not be held liable for any costs or loss associated with an international shipment whatsoever. All duties and taxes imposed on CB Distributing will be billed back to Dealer upon receipt of charges from freight carrier.

SHIPPING:

We can ship your orders by UPS (United Parcel Service) or USPS (US Mail). UPS is our preferred freight carrier. We will ship all orders UPS unless your order clearly states you require shipment routed via USPS (US Mail). Ground freight (only) is pre-paid on shippable orders (excludes residential delivery fees, insurance, special priced merchandise, oversize products, stereo boxes, woofers, large coax spools, products that require special handling & truck shipments) totalling \$1,500+ to a single location within the continental (48) United States. Pre-paid freight excludes special priced product, stereo boxes, woofers and large coax spools. Merchandise requiring truck shipment or special priced product does not qualify for pre-paid freight. Dealers who ship merchandise to Amazon fulfillment center(s) must complete and agree to the terms and conditions contained in "Dealer Agreement For Orders Shipping to Amazon Fulfillment Centers". USPS (US Mail) shipments may be delayed 1 business day due to pick-up schedules. Shipping charges on orders are determined at processing and vary depending on the carrier you choose. We can not estimate, pre-package or quote freight charges on products or potential orders. Dealers can calculate freight charges by using our website or manufacturer specification sheets to obtain product weight, dimensions and utilize online shipping tools available from UPS & USPS. We will assist you in obtaining information on the products that do not have information available. UPS calculates all shipments by dimensional weight. Dimensional weight is figured by actual package dimensions and gross weight. In most instances the charges for shipments will calculate out at a higher rate than a table that figures by weight only. Please notify your sales representative if your order requires any additional services (Signature/POD, etc.). We will add applicable freight charges to your order upon completion of packing and processing. You will be e-mailed the tracking number(s) indicating your reference number at the close of our shipping day. Dealers will be responsible for reimbursement of freight charges on refused or returned shipments. CB Distributing assumes no liability for the loss of revenue or any charges associated with merchandise failing to reach its final destination at a specific time or date. No third party billing will be allowed.

CLAIMS:

All claims for damages must be reported to freight carrier upon delivery. Notification of errors or shortages must be made within ten (10) days of receipt of goods. All claims must include invoice number, date purchased and summary of item(s) in dispute. Failure to notify CB Distributing within ten days shall constitute an irrevocable acceptance of shipment which shall be binding by the terms indicated on invoice. If a package is lost or damaged we will immediately file a claim with the respective freight carrier. All inner/outer packing must be retained for 14 days for examination by carrier. Credit will be issued after the claim has been accepted and reimbursement is received from respective freight carrier. Note: US Postal Service claims for damage or loss can be lengthy to resolve.

RETURN GOODS & DEFECTS:

No products may be returned without CB Distributing's prior authorization and issuance of RA (return authorization). Dealer is responsible for handling their customer's defective returns. To obtain an RA, fill out the online form at CBDistributing.com (Returns Tab) and fax or e-mail for approval. Most products found to be defective upon initial installation may be returned within 45 days of invoice date. However, Manufacturers have specific guidelines governing what is acceptable for return, which CB Distributing must adhere to. Questions regarding warranty should be directed to our credit department. All 10 Meter manufacturers require defective radios to be sent directly to an authorized factory service center for repair. No returns or exchanges can be made on 10 meter radios. Merchandise must be returned in original manufacturer box with manual and all accessories. After receiving RA number, pack product into an outer shipping box, enclose a copy of RA and write the RA number on outside of carton and ship pre-paid to CB Distributing. Dealer is responsible for shipping costs to return product. Products that are received in used or abused condition will not be accepted and returned freight collect or disposed of. At our discretion we will credit or replace defective products. CB Distributing will pay return shipping costs to replace defective merchandise to one location within the continental (48) United States. Orders that are returned for buyers remorse or found to be non-defective will incur a \$5.00 handling fee or a 15% re-stocking fee, whichever is greater.

CONFIDENTIAL INFORMATION:

All images, catalogs and descriptions supplied by CB Distributing including images on websites and e-mails are exclusive property of CB Distributing. CB Distributing retains the right to all images supplied in any media form. Dealers are authorized to use the images and product descriptions provided by CB Distributing for the purpose of selling product purchased from CB Distributing. No other use of images or descriptions are permitted and shall be considered a breach of agreement. Dealer agrees to remove or destroy any art or media deemed in violation of this agreement. CB Distributing will not be held liable for printed or electronic typographical errors or misprints of any kind.

I understand and agree with the above terms and conditions and verify I am authorized to apply for an account for the aforesaid business. I further acknowledge that all of the credit information that has been provided is true and correct. I authorize release of any information listed on this application for the purpose of establishing credit. CB Distributing reserves the right to terminate or modify this agreement with or without notice.

By signing this agreement I acknowledge that I fully understand the guidelines listed above and wish to open an account for internet order fulfillment. I further acknowledge and agree to reimburse CB Distributing for any charges incurred relating to my shipments as stated above.

AUTHORIZED SIGNATURE: _____ **DATE:** _____
PRINCIPAL OR OWNER ONLY

PRINTED NAME: _____ **TITLE:** _____

P E R S O N A L G U A R A N T E E

I/We the undersigned consent to the release of my/our personal credit history for determining evaluation of establishing a term account for applicant. I/We recognize if credit is extended, I/we am/are respectively severally/jointly personally responsible and guarantee payment in accordance to the agreed credit terms. I/We the undersigned acknowledges that I/We will be held liable for any debt incurred prior to a 10 day written notice to CB Distributing. I/We authorize CB Distributing to obtain my/our personal credit information from a consumer credit reporting service in order to evaluate and make credit determination of aforesaid business.

GUARANTOR 1

AUTHORIZED SIGNATURE: _____ **SOCIAL SECURITY #** _____

PRINTED NAME: _____ **TITLE:** _____

GUARANTOR 2

AUTHORIZED SIGNATURE: _____ **SOCIAL SECURITY #** _____

PRINTED NAME: _____ **TITLE:** _____

INTERNET FULFILLMENT INFORMATION & AUTHORIZATION

We will provide a shipping and routing notification fulfillment service to E-commerce Dealer's residing in the United States, upon acceptance of the terms and conditions set forth below:

- 1) Drop shipment orders will be assessed a processing fee and nominal handling charge for packaging materials. Our drop ship fee is \$4.00. The handling charge is \$2.00.
- 2) Dealer must have an established Term or Credit Card account to participate. Dealer may submit no more than two (2) Visa or Master Cards to be used for processing orders and must have completed authorization form(s) on file prior to placing an order. We have strict procedures in place to safe guard credit card information. For security purposes no Visa or Master Card numbers will be accepted over the phone by our credit department or sales staff. Dealer's who have more than one credit card on file may designate which Visa or Master Card is to be used by indicating the last four numbers (only) of the designated card when placing an order. The invoice and or credit card receipt will be e-mailed to you upon completion of processing.
- 3) In the event of a refused order, USPS and UPS will return package to CB Distributing. Dealer agrees to reimburse CB Distributing for any fee's charged to re-route or return package(s) and re-stock fees apply.
- 4) Orders will not be shipped if the Visa or Master Card on file is denied by the processing center and you will be notified immediately if this occurs. Accounts with Visa or Master Cards that continue to be denied will be subject to revocation of drop shipping privileges. Term accounts that become past due will be immediately placed on credit hold. Orders will not be processed until the past due balance is paid. Accounts that become past due will be subject to a credit review and possible revocation of terms.
- 5) The preferred method to place a drop shipment order is on our website. E-mailed or Faxed orders will be entered in the order received which could delay shipments depending on daily volume.
- 6) CB Distributing will not be liable for any revenue lost due to routing errors or transportation delays for any reason. We will double check packages for accuracy prior to shipping to ensure routing and contents are as ordered. Additional fees charged by freight carriers to re-route packages due to improper address information submitted to us will be charged back to the dealer.
- 7) Shipping - UPS (United Parcel Service) is our preferred freight carrier. USPS (US Mail) shipments may be delayed 1 day due to pick-up schedules. No third party billing will be allowed. Shipping charges on orders are determined at processing and vary depending on the carrier you choose. UPS calculates shipments by dimensional weight. Dimensional weight is figured by actual package dimensions and gross weight. The charges for most shipments will calculate out at a higher rate than the tables that figure by weight only. All packages will be insured. Please notify your sales representative if your order requires any special services (Signature/POD, etc.). We will add applicable freight charges to your order upon completion of packing and processing. You will be e-mailed the tracking number(s) indicating your reference number at the close of our shipping day.
- 8) We can not estimate, pre-package or quote freight charges on products or potential orders. Dealers can estimate freight charges by using our website to obtain product weight, dimensions and utilize freight estimator or online shipping tools. Upon request, we will assist you with product weight and dimensions for items for missing information on our website. International shipments require extensive research to determine if product can be shipped into a specific country.

- 9) Each country has stringent rules and regulations outlining product dimensions and what type of goods can be accepted through Customs. Dealer is responsible for researching Custom requirements. To fill international orders Dealer will be required to provide CB Distributing with appropriate shipping method, and a copy of customer's invoice with phone number. We will provide order fulfillment and ship goods as specified on your order. There is an additional \$5.00 handling fee to process international shipments. Dealer will be responsible for loss of any merchandise confiscated or not cleared by Custom's. Duty and Custom fees for international shipments will be the responsibility of the Dealer and consumer. CB Distributing will not be responsible for any Duty, Custom fees, out-bound shipping costs or return in-bound freight charges for fraudulent orders, orders not cleared through Customs or cancelled by your customer or any other circumstance that may arise between the Dealer and consumer. CB Distributing will not be held liable for any costs or loss associated with an international shipment whatsoever.
- 10) In the event of a loss due to theft, fraud or any other circumstance that may arise between the Dealer and the consumer the Dealer agrees to reimburse CB Distributing in full for merchandise and transportation costs.
- 11) If a package is lost or damaged we will immediately file a claim with the respective freight carrier. Credit will be issued after the claim has been accepted and reimbursement is received from respective freight carrier. The US Postal Service will not accept a claim on shipments within the United States until 30 days have passed. International claims take longer to resolve. Postal Service claims for lost or damaged packages can be a long process.
- 12) Orders that are refused or cancelled by your customer that are returned to us will incur a \$5 handling fee or a 15% re-stocking fee whichever is greater.
- 13) Tracking information for UPS and USPS shipments will be forwarded to your e-mail address at the end of our business day.
- 14) We can not accept calls from your customers or provide customer service. Dealer is responsible for handling their own customer service. Consumers should contact the respective manufacturer for installation, operation and technical support as indicated in the owner's manual.
- 15) Most products that are found to be defective upon initial installation can be returned to us within 45 days from invoice date. There are exclusions, some products are only acceptable for repair and must be routed directly to the manufacturer's service center. **10 Meter radios are not acceptable for return or exchange.** If you have any questions regarding what products are acceptable for return please call our Credit Department for further information. Dealer is responsible for handling their customer's defective returns. All product returns require a RA (return authorization). Form is on our website, Returns Tab. Consumers should forward products that become in-operable after initial installation to the respective service center for repair as indicated in the owner's manual.
- 16) CB Distributing reserves the right to terminate or modify this agreement without notice.

I _____ representative of _____ fully understand the guidelines listed above and wish to open an account for internet order fulfillment. I agree to reimburse CB Distributing for any charges incurred related to my shipments as stated above.

Signed

Date

CB Distributing

US BANK ISSUED CREDIT CARD AUTHORIZATION FORM
CREDIT DEPARTMENT DIRECT FAX (541) 812-2351

BUSINESS NAME: _____

CARDHOLDER NAME: _____

BILLING STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

*The billing address listed above must match the address where the statement is sent.
Only credit cards issued to specific business or business owner will be accepted.
No second party credit cards will be accepted.*

TYPE OF CARD: VISA MASTERCARD

****WE DO NOT ACCEPT AMERICAN EXPRESS, DISCOVER OR INTERNATIONAL CREDIT CARDS****

CARD NUMBER: _____ (16 DIGITS)

EXPIRATION DATE: _____

I authorize CB Distributing to charge my credit card (number listed above) for merchandise purchased on my account by me or my employees. I also authorize CB Distributing to retain my credit card information for future purchases. I will notify CB Distributing in writing if I no longer wish to make purchases on my credit card .

CARDHOLDER SIGNATURE

DATE

Your invoice will serve as your credit card receipt unless you wish to receive a copy of the transaction by e-mail. To receive a receipt copy by e-mail please check this box and fill in the e-mail address here _____

*******Accounts who wish to have two credit cards on file may designate which card is to be charged by indicating the last four numbers of the card (only) when placing an order. For your protection we ask that you DO NOT furnish your credit card information to our sales staff or include the card number on your order.**